

## **ARTBOX.PUBLISH**

### **How does the publication of your catalogue work?**

1. Your catalogue will receive an official ISBN number.
2. Your catalogue will be listed in the official directory of available books.
3. Your catalogue will be published in the ARTBOX.PUBLISH online store
4. Your catalogue will be published on an Amazon marketplace. Possible Amazon marketplaces are Germany/ USA/ Canada/ United Kingdom/ France/ Italy or Spain. The publication in one of the marketplaces is included in the price, if you want to publish your catalogue in other marketplaces, you can order this for a small fee.
5. A copy of your catalogue will be sent to the Swiss National Library for inclusion in the register.

### **Your catalogue is then**

1. Available from any bookstore worldwide
2. Can be ordered by anyone via the respective Amazon marketplace
3. Available for everyone at the ARTBOX.PUBLISH online store

### **How exactly does it work when someone orders a catalogue**

1. The order is placed over ARTBOX.PUBLISH, no matter which platform the catalogue has been ordered from
2. ARTBOX.PUBLISH prints the catalogue
3. ARTBOX.PUBLISH sends the catalogue to the customer
4. All work steps and quality control are carried out by ARTBOX.PUBLISH

### **What share do you receive when selling a catalogue?**

1. You will receive a 10% share of the gross sales price per catalogue sold, taxes and shipping costs are not included in the sales price. The fees of Amazon, credit card companies or PayPal are paid by ARTBOX.PUBLISH and are not deducted from the gross sales price.
2. You have the possibility to set the sales price of your catalogue higher than the given minimum sales price. If you set the price higher, you will receive the difference to your set retail price in addition to your share of 10% of the minimum sales price. For example: The minimum retail price is Euro 18.90, but you want to sell the catalogue for Euro 25. So you would get 10% of 18.90, so Euro 1.89 plus the difference to the retail price Euro 6.10, then your share per sold catalogue would be Euro 7.99 in total.
3. As soon as your shares have reached an amount of at least Euro 50, we will contact you and transfer your shares to a bank account of your choice. Settlements will then always take place automatically when your share account has reached Euro 100 again.

### **Can I cancel the publication of the catalogue?**

1. You can cancel the publication of your catalogue at any time by writing us an email to: [office@artboxpublish.com](mailto:office@artboxpublish.com) in which you must officially notify us of the cancellation of the publication.
2. We will then cancel the publication and remove your catalogue from the available books. The catalogue will then no longer be available on Amazon or in the ARTBOX.PUBLISH online store.
3. Your credit on your share account will then be paid out immediately and the account will be closed.
4. If you want to have your catalogue re-published by another publisher, you have to redesign it. It is not allowed to use our design.
5. The ISBN number of your catalogue will be deleted and your catalogue will no longer be available from bookstores. This does not apply to catalogues already delivered to bookstores.

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3. You may resell the copies you have ordered yourself, but only at the price already fixed.

### **Can I still change the price of my catalogue after publication?**

1. It is possible to change the price of your catalogue after publication. Please send us an email to [office@artboxpublish.com](mailto:office@artboxpublish.com) The price may not be set below the minimum price (which is given by us at the first order of your catalogue).

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